

APMP Pacific Northwest BoD Meeting Minutes February 15, 2018

1. Call to Order
2. Roll Call. BoD Members present:

| Position | Name | Present (Y/N) |
|----------------------------|------------------|---------------|
| Co-Chair | Michael Hurst | Y |
| Vice Chair | Edgardo Berrios | Y |
| Treasurer | Sheri Waldbauer | Y |
| Membership | Lauren Deluca | Y |
| Communication | Leigh Ann Newman | Y |
| | Meg Whitehouse | N |
| Marketing Manager | TBD | |
| Programs/Event Coordinator | TBD | |
| Secretary | Roger Campbell | Y |

3. Chapter Leaders Onboarding Call on 2/20
4. Coffee Talk on Tuesday
 - a. 19 attendees
 - b. Got off to a slow start, had to call on specific people
 - c. Needed to have questions out early
 - d. Need to have two board members to get the conversation started
 - e. Managing the conversation and “the board” at the same time was difficult
5. Lunch and Learn coming up on 3/13
 - a. Edgardo leading – speaker lined up for March and May
6. Lee Hendrickson Gentle Giant Scholarship
 - a. All set up
 - b. Also doing the Foundation Certification
 - c. Sheri will ask her to provide photos or key learnings
7. Certification Scholarship
 - a. Mike to develop and approach for an award by ~July
8. Newsletter – looks great!
 - a. SME Article <300 words – Roger
 - b. Ask Orca – Leigh Ann
 - c. Hot Tip – Edgardo
 - d. Coffee Talk – June topic – Mike to provide/Leigh Ann to update meeting to GotoWebinar
 - e. BidCon meetup @ Bali Hai Restaurant? - Meg
9. Treasury Status
 - a. Balance: \$8,176.52



10. Membership Status – Reach out to two new members via LinkedIn. In addition to “official” greeting, should be an informal greeting from someone who lives in their area.
11. Health check – Bank account all set up, setting up additional signature for Edgardo, ordered checks, filed taxes, purchased gift cards, got rebate, paid registration, also filed WA annual non-profit report, some issues with getting calendar (Meg investigating)
12. Receipts – Send photos to Sheri for reimbursements
13. Other – Inquiry about potential for local gathering in Portland, OR?