

APMP Pacific Northwest BoD Meeting Minutes September 8, 2017

1. Call to Order
2. Roll Call. BoD Members present:

Position	Name	Present (Y/N)
Co-Chair	Edgardo Berrios	X
Vice Chair		
Treasurer	Ed Feeley	X
Membership	Lauren Deluca	
Communication	Leigh Ann Newman	X
	Meg Whitehouse	X
Marketing Manager	Debbie Crooke	X
Programs/Event Coordinator	TBD	
Secretary	Sheri Waldbauer	X
TBD	Michael Hurst	

3. Approval of Last Meeting's Minutes
 - a. Approved
4. Events
 - a. National
 - i. Preparation for 2018
 1. Gentle Giant Scholarship – newsletter announcements
 2. Chapter Award of the Year submission – Lauren to submit next year – will talk at strategic planning meeting
 3. Co-host an event with the CA chapter – Waiting to hear back from Dick Eassom on a path forward
 - b. Coffee Talk
 - i. October 10th
 1. Confirm topic – replaced by robots
 - ii. December 12th
 1. Confirm Topic
 - c. Lunch and Learn
 - i. September and November – Richard Goering – 14 registered
 - ii. January – Mike Parkinson
 - d. Training Day
 - i. Board to discuss path forward on the Strategic Planning Session in October
 - e. 2017 BOD Face2Face Strategic Planning Meeting
 - i. Set for October 14th
 1. Ed cannot attend; Debbie can't come either
 2. Review agenda and provide feedback to Edgardo



5. Newsletters
 - a. September Newsletter
 - i. Missing information
 - ii. Approve newsletter
 - b. October Newsletter
 - i. Topics and assignments
6. Basecamp
 - a. What works, what doesn't?
 - b. New things we need?
7. To do's:
 - a. Outstanding:
 - i. Update Basecamp for the upcoming year - Mike
 - ii. Add all Lunch and Learns to National website – Debbie
 - iii. Discuss PNW APMP website – Lauren/Debbie
 1. Meg sent out questions on our website
 - iv. Plan for October 14th Face2Face Strategic Planning Meeting
 - v. Set Chapter's certification goals
 1. Develop plan to pay one member the certification fees under each level (per year) – Discuss at Strategic Planning Session
 - b. New
8. Treasury Status
 - a. Balance \$9,055
 - b. Rebate status – rebates now are through direct deposit
9. Membership Status - 130
10. Health check
11. Other